



The Macclesfield Academy Provider Access Statement

Date Approved by Governors :	April 2019
Date Policy Due for Review:	April 2020
<i>Version 2019-1</i>	

1. Aims

This statement aims to set out our Academy's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools and Academies are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools and Academies must also have a statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This statement shows how our Academy complies with these requirements.

3. Student entitlement

All students in Years 7 to 11 at The Macclesfield Academy are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact **Paul Reed** (Deputy Head Teacher)

Telephone: **01625383100**

Email: **paul.reed@macclesfieldacademy.org**

4.2 Opportunities for access

A number of events from Year 7 onwards are integrated into our careers programme, which offers providers an opportunity to come into the Academy to speak to students and/or their parents/carers. From Year 8 this programme includes:

	Autumn term	Spring term	Summer term
Year 8	<p>Aspirations & Dreams day</p> <p>Assembly and tutor group opportunities</p>	<p>Key Stage 4 Pathways Launch</p> <p>Assembly and tutor group opportunities</p>	<p>Assembly and tutor group opportunities</p>
Year 9	<p>Assembly and tutor group opportunities</p>	<p>Year 9 Pathways event</p> <p>Careers Fair</p> <p>Assembly and tutor group opportunities</p>	<p>Assembly and tutor group opportunities</p>
Year 10	<p>Assembly and tutor group opportunities</p>	<p>Year 10 Pathways event</p> <p>Assembly and tutor group opportunities</p>	<p>Work experience preparation sessions</p> <p>Work experience</p> <p>Independent Careers Advice and Guidance</p> <p>Assembly and tutor group opportunities</p>
Year 11	<p>Assembly on opportunities at 16</p> <p>Taster days at local 6th Form and Colleges</p> <p>Independent Careers Advice and Guidance</p> <p>Interview skills & CV workshops</p>	<p>Independent Careers Advice and Guidance</p> <p>Taster days at local 6th Form and Colleges</p> <p>Promotion of Open Evenings at Post 16 providers</p> <p>Assembly and tutor group opportunities</p>	<p>Independent Careers Advice and Guidance</p> <p>Assembly and tutor group opportunities</p> <p>Interview Support for Post-16 applications</p>

Please speak to our **Paul Reed Deputy Head (Student Progress)** to identify the most suitable opportunity for you.

4.3 Granting and refusing access

We will grant access to students during any of the events or sessions listed above. We will also look into any other reasonable requests for access made at least 6 weeks in advance.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the Academy's procedure for checking the identity and suitability of visitors.

All providers and visitors to The Academy must follow the rules and guidance detailed in our Child Protection & Safeguarding Policy

<http://www.macclesfieldacademy.org/wp-content/uploads/2015/12/Child-Protection-and-Safeguarding-Policy-Oct-2016.pdf>

4.5 Premises and facilities

The Academy will make the Main Hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The Academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Main Reception. Any relevant documentation will be stored in the careers meeting room at The Academy. Alternatively, we can add relevant links to websites and other sources of digital information to the Academy website.

5. Monitoring arrangements

The Academy's arrangements for managing the access of education and training providers to students are monitored by **Paul Reed** (Deputy Head Teacher).