

Pathways 2022

Selecting your subject preferences

This document and guide will help you to complete the online form and submit your Pathway subject preferences.

You will choose four subjects to study in Year 10 & 11. For most students we are recommending that you follow an academic Pathway that includes:

- Modern Foreign Language (French and / or Spanish)
- Humanities (History and / or Geography)

Alongside a Modern Foreign Language and a Humanities subject, you will study two additional subjects. The full list of subjects on offer is listed below:

- Art GCSE
- Business Studies GCSE
- Computer Science GCSE
- Design & Technology GCSE
- Drama GCSE
- French GCSE
- Geography GCSE
- German GCSE
- History GCSE
- Hospitality & Catering Technical Award
- i Media Technical Award
- Media GCSE
- Music GCSE
- PE GCSE
- Performing Arts (Dance) Tech Award
- Photography GCSE
- Religious Studies GCSE
- Spanish GCSE
- Sport Tech Award

For our Pathways program this year, we are using an online system provided by our school information management systems (SIMS). A registration email will be sent to all Year 9 students via their school email account.

How do I register?

1. You will receive a registration email from ***noreply@sims.co.uk***
2. Click the green '**Accept Invitation**' button
3. Within the email there is a **unique code** that you will need to enter during the registration process

Accept Invitation

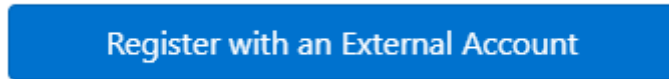
If the button above doesn't work, copy and paste the following link into your browser:

<https://registration.sims.co.uk>

Should you need to enter it, your personal code is: **XXXXXXXXXXXXXX**

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4. Follow the link in the email to be re-directed to the Sign-in page.
5. Scroll down the page and click the blue '**Register with an External Account**' button



6. Scroll down the page and click on the **Microsoft logo**



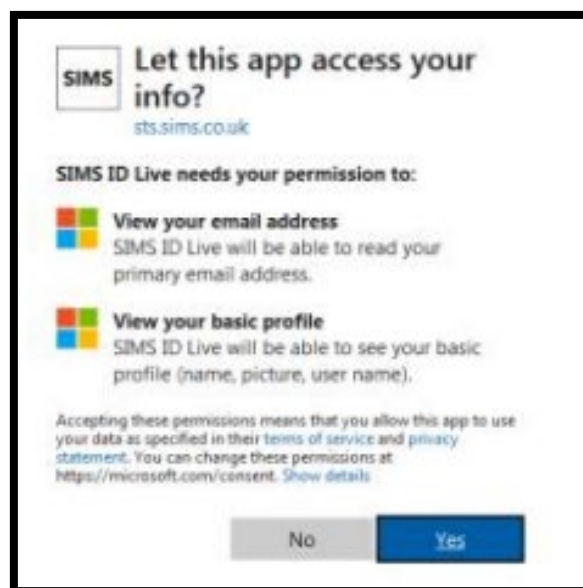
7. Sign-in to your Microsoft 365 Account using your school details.

Username = school email address e.g. astudent22@macclesfieldacademy.org

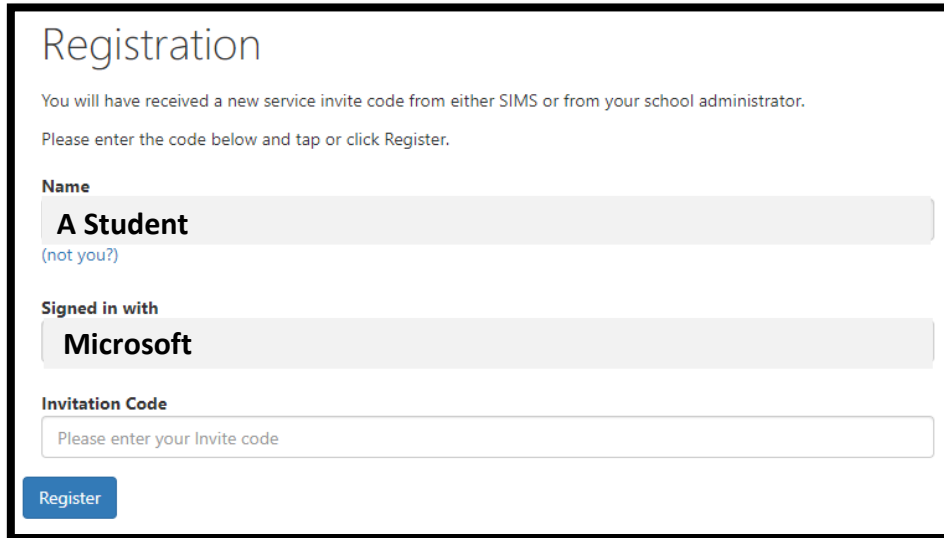
Password = the password you use to log on to a computer in school

8. Click the blue '**YES**' button to grant SIMS ID permission to access your information.

(Note – this screen will only be displayed the first time you log-in)

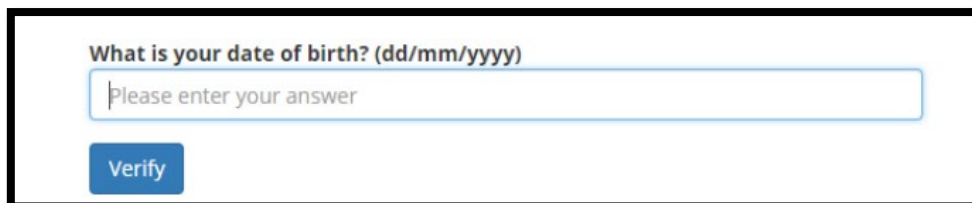


9. The registration screen appears showing your name / email address. Type in or paste in your **personal invitation code** from your invitation email. Then click the blue 'Register' button.



The screenshot shows a registration form titled "Registration". It includes instructions: "You will have received a new service invite code from either SIMS or from your school administrator. Please enter the code below and tap or click Register." The form has three main sections: "Name" with a dropdown menu set to "A Student" (with a "(not you?)" link below it), "Signed in with" with a dropdown menu set to "Microsoft", and "Invitation Code" with a text input field containing the placeholder "Please enter your Invite code". A blue "Register" button is located at the bottom left of the form.

10. For verification purposes, you will be required to enter your **date of birth** (Use the format: *dd / mm / yyyy*)

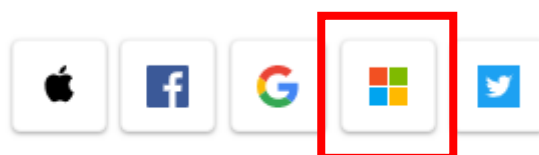


The screenshot shows a verification screen with the question "What is your date of birth? (dd/mm/yyyy)". Below the question is a text input field with the placeholder "Please enter your answer". A blue "Verify" button is located below the input field.

11. Once registration has been completed, you can log into the online Pathways system.

How do I sign in?

1. Once the registration process is complete, users can sign in via the following web address <https://www.sims-options.co.uk> . There is a direct link to this on the Pathways page on the Academy website.
2. Click on the **Microsoft logo** and a new window is displayed.



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3. Enter your sign in details:

Username = school email address e.g. astudent22@macclesfieldacademy.org

Password = the password you use to log on to a computer in school

4. The following screen will load

The screenshot shows the 'E-Bacc' subject selection interface. It is divided into several sections:

- E-Bacc:** A header section with a deadline of Friday 15th March. It instructs users to select two subjects from a list. The list includes Computer Studies, French, Geog, Hist, and Spanish. Some subjects are highlighted in blue, indicating they have been selected.
- Additional Subjects:** A section where users must select three subjects from a list and one reserve. The list includes Art, Business S, Computer Studies, Dance, Drama, French, Geog, Hist, IT, Music, Performing Arts, PE, Photograph, Spanish, and Travel & Tourism. Some subjects are highlighted in blue, indicating they have been selected. A 'Reserve' button is visible next to each subject.
- Priority Choices:** A section on the right where users can prioritize their choices. It shows a list of subjects: 1. Hist, 2. Spanish.
- My Choices:** A section on the right where users can change their order of preference. It shows a list of subjects: 1. Drama, 2. Computer Studies, 3. Geog.
- My Reserves:** A section on the right where users can reserve subjects. It shows a list of subjects: 1. Photograph.

5. From the list of subjects, select **four** subject preferences (in order) and **two** reserve subjects

6. You can view your completed selections in the boxes on the right-hand side of the screen.

7. The deadline for submitting your subject preferences using the online Pathways system is **Friday 4th February**